

# TEAM LEAD ON CALL LOG ACTIVITY REPORT

On call staff : \_\_\_\_\_

Date: \_\_\_\_\_

(Please print name)

Provider Name: \_\_\_\_\_

Client Name: \_\_\_\_\_

SITUATION – REASON FOR CALL IN:


PROVIDER/ON CALL STAFF ACTIONS:


END RESULT:


Start/End \_\_\_\_\_

TOTAL TIME:

By Signing I certify these are my true and honest hours. \_\_\_\_\_